MIDDLETON HIGH SCHOOL ATHLETICS PAPERWORK DIRECTIONS



LIST OF DOCUMENTS NEEDED FOR ATHLETIC CLEARANCE

 \square EL2 (PHYSICAL) ON NEW APPROVED FHSAA EL2 FORM (4/24) ☐ BIRTH CERTIFICATE ☐ 2 PROOFS OF RESIDENCE (TECO/WATER BILL WITHIN 30 DAYS OF ATHLETIC CLEARANCE APPLICATION, IF USING LEASE STUDENT MUST BE LISTED AS AN OCCUPANT) ☐ 3 FHSAA REQUIRED VIDEOS DATED MAY 15 2024 OR LATER ☐ GOVERNMENT ISSUED ID OF PARENT SIGNING FORMS WITH MATCHING ADDRESS ☐ SCHOOL HEALTH OF FLORIDA INSURANCE ID CARD RESIDENTIAL AND ENROLLMENT HISTORY FORM



DOCUMENTS REQUIRED #1 PHYSICAL

PRIOR TO STARTING, YOU WILL NEED THE FOLLOWING DOCUMENTS

♦ FHSAA EL2 PHYSICAL - USE NEW FHSAA EL2 ON SDHC ATHLETICS WEBSITE -

HTTPS://WWW.SDHC.K12.FL.US/DOC/LIST/ATHLETICS/STUDENT-FORMS/39-285/

- ♦ MUST BE ON THIS FORM. PHYSICALS ARE GOOD FOR 365 DAYS
- ♦ ONLY PAGE 4 MUST BE UPLOADED UNLESS STUDENT NOT CLEARED WITHOUT LIMITATIONS
- ♦ MUST INCLUDE DOCTOR'S STAMP, SIGNATURE, PRINTED NAME AND DATE ON PAGE 4.
- ♦ MAKE SURE THE CLEARED WITHOUT LIMITATIONS BOX HAS BEEN CHECKED BY YOUR PHYSICIAN.
- ♦ IF NOT CLEARED WITHOUT LIMITATIONS YOU WILL NEED PAGE 5 (SUPPLEMENT) OF THE EL2. THIS IS THE CLEARANCE AND WILL NEED TO BE MARKED CLEARED WITHOUT LIMITATIONS AFTER THE VISIT TO THE REFERRED DOCTOR/SPECIALIST
- ♦ UPLOAD PAGE 4 ONLY IF CLEARED WITHOUT LIMITATION. IF RECOMMENDATIONS WERE MADE AND STUDENT ATHLETE WAS REFERRED PAGE 5 WILL NEED TO BE UPLOADED. PRIOR TO STARTING, YOU WILL NEED THE FOLLOWING DOCUMENTS PAGE MUST BE FILLED OUT COMPLETELY IN ORDER FOR EL2 TO BE VALID.

PAGE MUST BE FILLED OUT COMPLETELY IN ORDER FOR EL2 TO BE VALID.

	PREPARTICIPATION PHYSICAL EVALUATION (Supplement)
New Form – dated 4/24	SUBMAT THIS MEDICAL ELIBIBILITY FORM TO THE SOHOOL. This form is valid for \$65 calendar days from the door signed below. No.
A THIC I C MIJET I	This farm is only used, or requested, if a student-othlete has been referred for sublitional evaluation, prior to full medical MEDICAL ELIGIBILITY FORM - Referred Provider Form
THIS Information MUST be	Student Information (to be completed by student and parent) print legibly
I . I I TON	Soutent's full Name: Biological Sex: Age: Date of Birth: School: Grade in School: Grade in School: Sportial: Home Address: ChoScate: Date of Birth: School: Sportial: Home Address: Sportial: Sporti
completed at the IOP!	Name Address: City/State: Have Phone ()
	Emergency Contact Cell Phone:
	Before the Remove
IMPORTANT, Places tell dectors	I have partly the annualism and assumment for which this student whento was referred has been conducted by request or a chicken under my direct on the conduction decommends below:
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 Doctor's Signature & Date of 	
Exam. Credentials and License #	
 PRINT/Type Doctors Office 	
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our Certified Athletic Trainer	
our certified Affiletic Italifet	
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	PAGE 5 is ONLY Necessary
information. Check No if no	D
information check the info	Recommendations were mo
pertinent information, Information	A L C MILET L
	page 4 and form MUST be
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	completed by specialist list
here so our ATC is aware.	vacammandation / Great
1.515 35 551 7116 13 411416.	recommendation/precaution
	New Form – dated 4/24 • THIS Information MUST be completed at the TOP! • IMPORTANT: Please tell doctors office NOT to place the stamp here! The stamp CANNOT cover ANY Information! • Doctor's Name MUST be Printed • Doctor's Signature & Date of Exam, Credentials and License # • PRINT/Type Doctors Office Address and Phone # ONLY place stamp HERE This section is if you need to let our Certified Athletic Trainer (ATC) know any pertinent information. Check No if no pertinent information. Information such as allergy, asthma can go here so our ATC is aware.

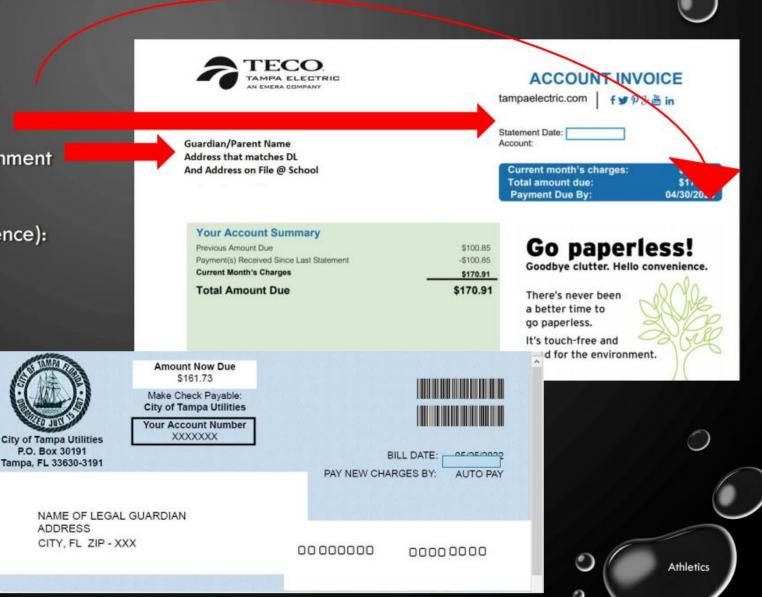
DOCUMENTS REQUIRED #2 CERTIFIED COPY OF STUDENT ATHLETE'S BIRTH CERTIFICATE

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	FATHER'S NAME:		10,			
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DOCUMENTS REQUIRED #3 (2) PROOFS OF RESIDENCE

- MUST be "living proof"
- MUST be within 30 days of application
- Address MUST match address on government issued ID and address on file at school
- Examples: (Acceptable proofs of residence):
 - * Teco Bill
 - Water Bill
 - Lease (with occupants listed)
 - Mortgage Statement
- ❖ Not Accepted:
 - Cable Bill
 - Phone Bill
 - CC Bill



DOCUMENTS REQUIRED #4: FHSAA VIDEO CERTIFICATES

VIEWING THE VIDEOS IS REQUIRED EACH YEAR. FOR THE 2024-2025 SCHOOL YEAR, VIDEOS MUST BE VIEWED ON OR AFTER MAY 15, 2024.

WWW.NFHSLEARN.COM

HAVE THE STUDENT LOG IN OR CREATE AN ACCOUNT. BE SURE WHEN ASKED FOR THE NAME ON THE CERTIFICATE THE STUDENT'S NAME IS ENTERED AND NOT THE PARENT. THE STUDENT IS

RESPONSIBLE FOR WATCHING THE VIDEOS, NOT THE PARENT.

ORDER THE FOLLOWING COURSES (THEY ARE FREE).

- ❖ CONCUSSION FOR STUDENTS! (MUST BE THIS COURSE)
- **♦** HEAT ILLNESS PREVENTION
- SUDDEN CARDIAC ARREST
- ❖ ONCE THE STUDENT HAS COMPLETED ALL THREE COURSES, DOWNLOAD THE CERTIFICATES.

DOCUMENTS REQUIRED #4 FHSAA VIDEO CERTIFICATES

- ❖ CERTIFICATES FOR THE THREE REQUIRED FHSAA VIDEOS (IN STUDENT'S NAME) FROM NFHSLEARN.COM.
- ♦ UPLOAD EACH CERTIFICATE IN THE APPROPRIATE PLACES IN THE FILES SECTION.
- ❖ VIDEOS MUST BE COMPLETED AFTER MAY

 15, 2024 OF THE CURRENT YEAR TO BE

 ACCEPTED FOR THE 2024-2025 SCHOOL YEAR







DOCUMENTS REQUIRED #5 GOVERNMENT ISSUED ID

- ❖GOVERNMENT ISSUED PHOTO IDENTIFICATION OF PARENT OR LEGAL GUARDIAN SIGNING THE FORMS.
- ❖ADDRESS MUST MATCH ADDRESS ON FILE AND PROOF OF RESIDENCE FOR ATHLETIC CLEARANCE
- ❖ WHEN SCANNING THIS DOCUMENT, MAKE SURE ALL INFORMATION IS CLEARLY VISIBLE IN THE PICTURE.



DOCUMENT # 6: INSURANCE ID CARD

School Insurance of Florida Student Accident Insurance

Please cut your insurance card out and retain for your records

School Insurance of Florida Student Accident Insurance Card Mailing Address: P.O. Box 784268 Winter Garden, FL. 34778 Claims Telephone: 407-798-0290 Policy No: 09-0132-2023	School Insurance of Florida Student Accident Insurance Card Mailing Address: P.O. Box 784268 Winter Garden, FL. 34778 Claims Telephone: 407-798-0290 Policy No: 09-0132-2023		
Student Name: EVANITTA OMENSETTER	Student Name: EVANITTA OMENSETTER		
School District Hillsborough Public Schools, School: PLANT HIGH SCHOOL	School District: Hillsborough Public Schools, School: PLANT HIGH SCHOOL		
Date Paid: 05/15/2024 Amount Paid: \$60.00	Date Paid: 05/15/2024 Amount Paid: \$60.00		
Coverage: FBLA Group A Football Lacrosse Termination Date: 05-30-2025	Coverage: FBLA Group A Football Lacrosse Termination Date: 05-30-2025		
For FHSAA sports coverage becomes effective on the first FHSAA sanctioned practice date or on the date paid, at 11:59 PM, whichever is the later date.	For FHSAA sports coverage becomes effective on the first FHSAA sanctioned practice date or on the date paid, at 11:59 PM, whichever is the later date.		
This ID does not guarantee policy benefits. The student accident insurance plan is secondary, "Excess" coverage to all other sources of primary insurance. Coverage becomes effective on the first day of school or at 11:59 pm on the date paid, whichever is the later date. Coverage effective and termination dates,	This ID does not guarantee policy benefits. The student accident insurance plan is secondary, "Excess" coverage to all other sources of primary insurance. Coverage becomes effective on the first day of school or at 11:59 pm on the date paid, whichever is the later date. Coverage effective and termination dates,		

Please visit our website <u>WWW.HCPSATHLETICPROTECTION.COM</u> to view answers to frequently asked questions, or to download another summary of the insurance benefits. Thank you. We appreciate your business!

Sincerely,

School Insurance of Florida

❖Log into your school insurance of Florida account (https://hcpsathleticprot ection.com/) ❖Download/print and/or Save your insurance ID card provided after purchase. ❖Upload to your athletic clearance account



HCPS Student-Athlete Enrollment & Residential History

Student's Name:	Date of Bi	rth: Cu	rrent Grade:	
Current Home Address*:				
Number of Years Resided at Cur	rent Home Address:			
Most Recent Previous Home Add	iress:			
Does the student ever reside at ar If yes, please explain:				
If yes, address of other residence				
Name of School that student atte	nded and Completed 8th	Grade:		
Has the student ever attended and (Fill in below for every other hig If yes, name of prior high school If yes, name of prior high school If yes, name of prior high school	h school student has atte	nded. If more lines are ne Reason for train. Reason for train	eded, write in availabl nsfer: nsfer:	
Enrollment Type (circle one):	Attendance Zone	District Assignment	Choice	Other
If Other, please explain:				
List all sports student has pla		ncoming freshman – only all other grades.)	y list sports intereste	d in for 9 th
9th Grade:	10 th Grade:	11th Grade:	12th Grade:	
List the LAST school student pa		ol athletics:		_
Prior High School Athletics Par An FHSAA EL6 (Change of Sch High School in which student Direc Prior High School Athletic Direc Prior High School City: Prior High School City:	ools) Form will need to t rticipated. The following tor's Name:	information is needed:	•	
Prior High School City:		Prior High School State	::	
My signature below states	s that I have provided the	most up-to-date and accu	rate information.	
Parent/Guardian Name (Print)	Parent/Guardian Signa	ture Relationship to S	tudent Date	_
	to be notified within 10 da ation of the new address.	ys of moving when a chang	e of address occurs and	!

DOCUMENT # 7 Required

- Form MUST be completed in it's entirety.
- List ALL schools previously attended.
- Last school participated in high school athletics MUST be complete if you participated
- Original Signature Required
 NO PRINTED signatures
 allowed



DOCUMENT CHECKLIST:



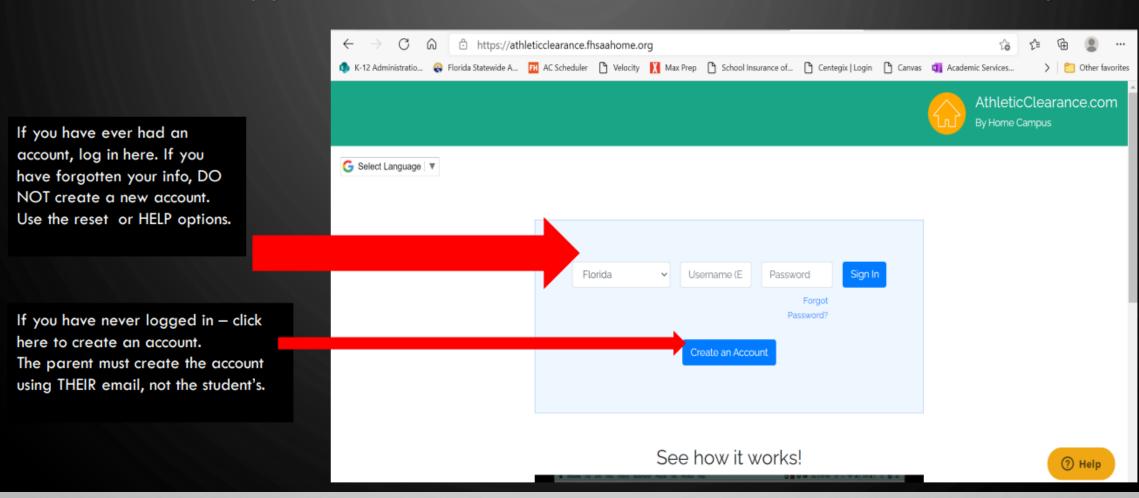
Before logging in or creating an account on athletic clearance make sure you have all the following

List of Documents Needed For Athletic Clearance

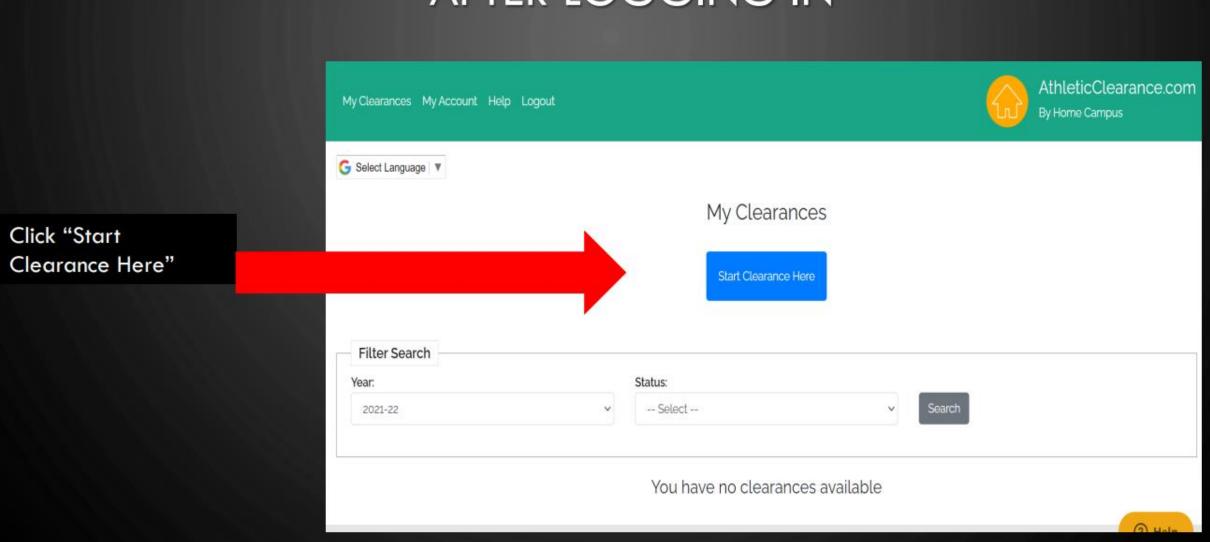
☐ EL2 (Physical) on approved FHSAA EL2
☐ Birth Certificate
☐ Two (2) Proof of Residence
☐ Eg: (teco or water bill within 30 days of athletic clearance
application)
☐ Mortgage
☐ Lease (Student MUST be listed as an occupant)
☐ Homestead ONLY Property Record
☐ 3 FHSAA Required Videos
☐ Government Issued ID of parent signing forms
☐ School Health of Florida Insurance ID card
☐ Residential and Enrollment History Form

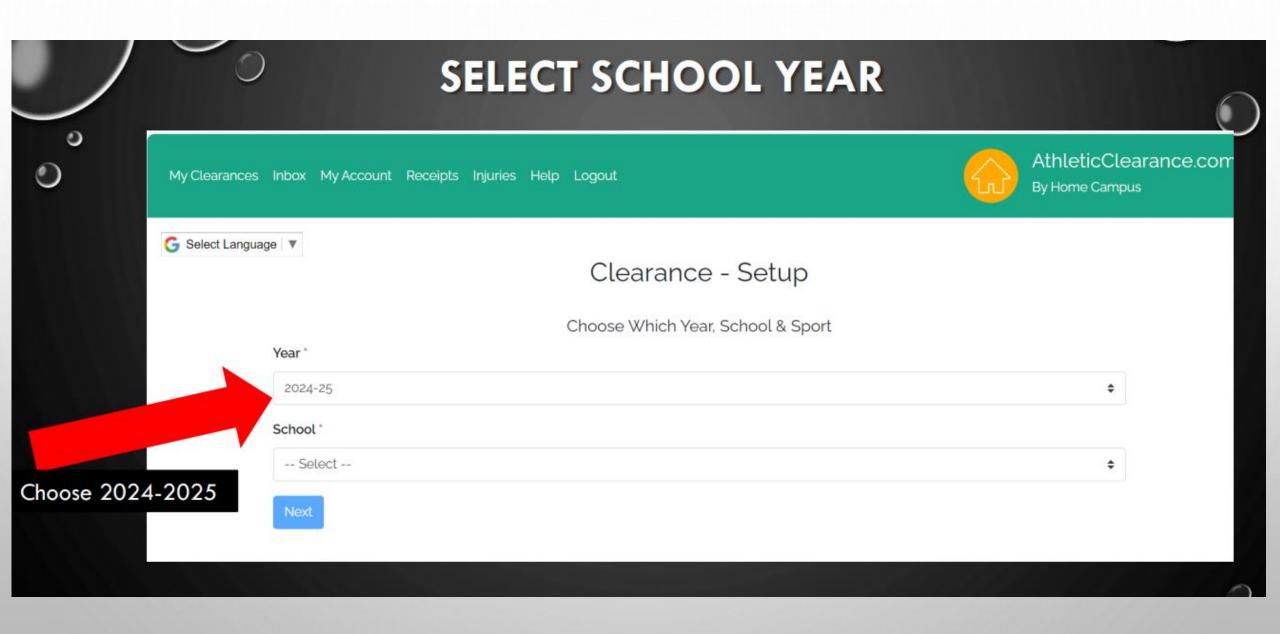
LOGGING IN

HTTPS://ATHLETICCLEARANCE.FHSAAHOME.ORG/



AFTER LOGGING IN



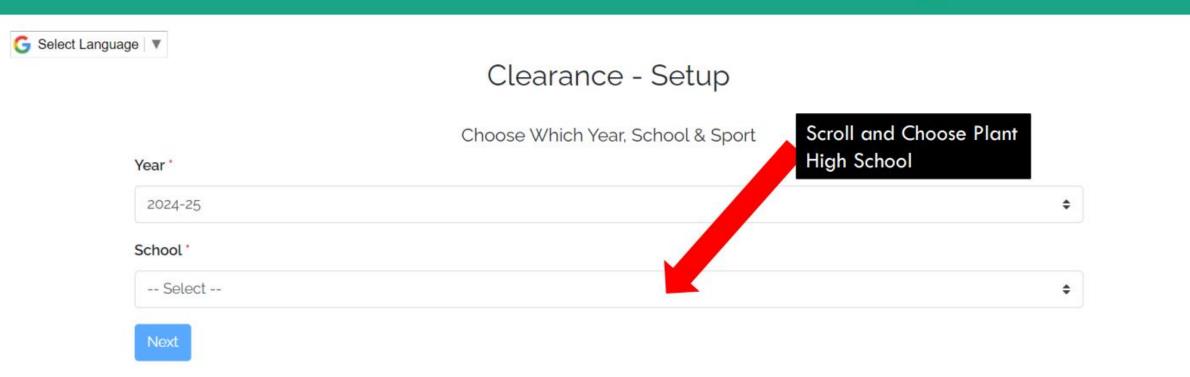


SELECT SCHOOL

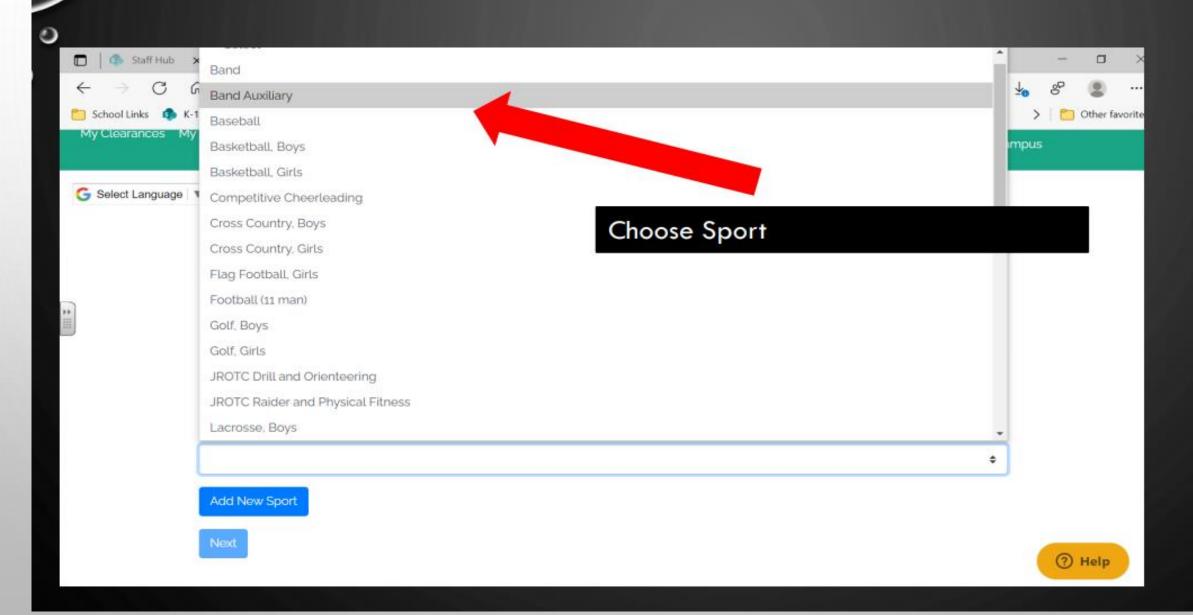


My Clearances Inbox My Account Receipts Injuries Help Logout





SELECT SPORT

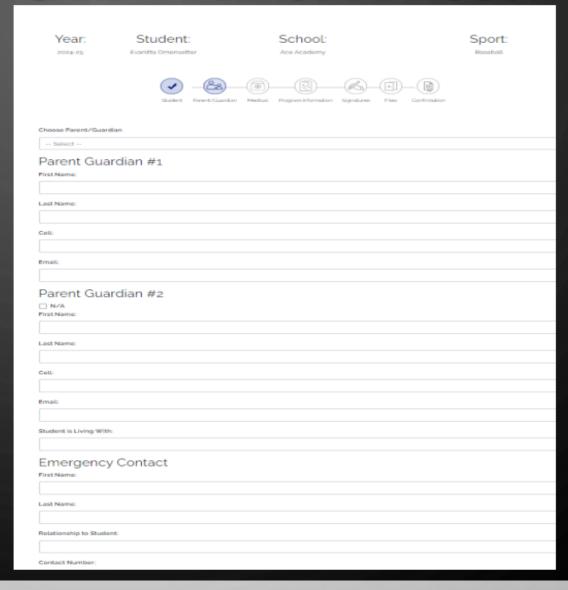


2024-25			Ace Academy			Baseball		
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raduation Year:								
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2037								
Iome Address:						Is the Student Covered by Insurance?		
						○ Yes ○ No		
Oby:						Does the student possess a US or US Torritory Birth Certificate?		
						○ Yes ○ No		
						Physician Information		
tate:						□ N/A		
						Primary Physician/Family Doctor:		
īp:								
						Physician Phono #:		
Iome Phone:								
ome mone.						Proformed Hospital:		
						Please enter the preferred hospital you would like your student to none, enter "Nearest Hospital"	be transported to in the case of an emergency. This field is required, it cannot be left blank. If	
ell:								
						Education History:		
mail:						 My student has never attended a different high school. 		
						Student is entering gift grade Student is in elementary or middle school		
						Student has previously attended a different high school Student attends academic classes at a different school		
the Student Covered by Insurance	o .							
) Yes								
						Rack	to Clearances Save & Continue	

- If you are an existing student select your name from the drop down.
- Note: This is a form of communication, the more accurate it is the better we can communicate.
- If you are a new student start entering your information, click save and continue
- This page is for information about your STUDENT.
- Complete the form and click on save and continue
- Accurate information is needed here

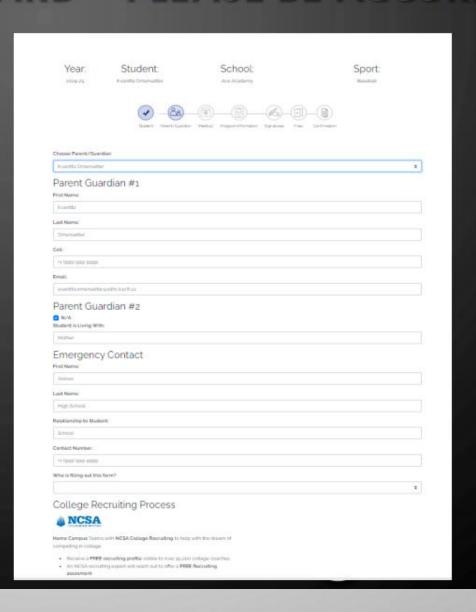
PARENT GUARDIAN INFORMATION — THIS SERVES AS OUR EMERGENCY CARD — PLEASE BE ACCURATE

- Parent/Guardian
 Information. This SERVES
 AS YOUR STUDENTS
 EMERGENCY CARD —
 please complete this
 section with accurate
 information
- Click on save and continue



PARENT GUARDIAN INFORMATION – THIS SERVES AS OUR EMERGENCY CARD – PLEASE BE ACCURATE

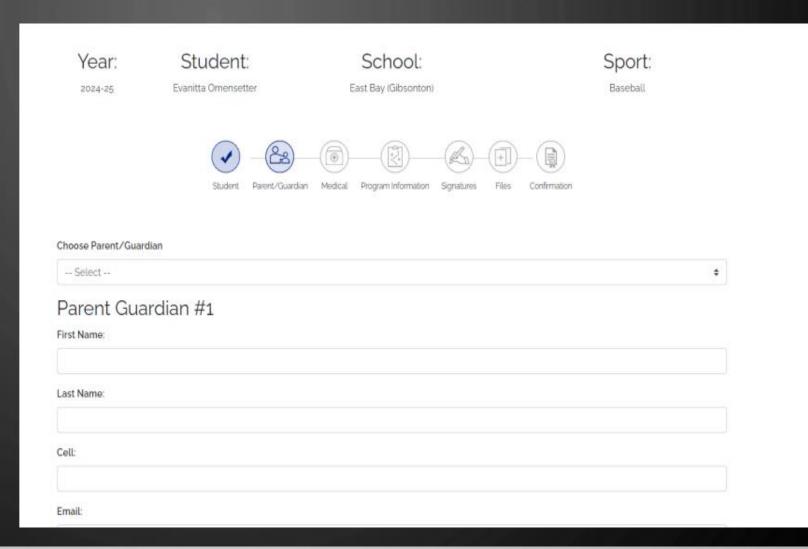
- Complete Parent/Guardian Information.
- If you are returning student you should be able to select your parents name from the drop down menu.
- This serves as your student's emergency card
 please complete this section with accurate information
- Click on save and continue



STUDENT MEDICAL HISTORY INFORMATION



- This is your students medical history information.
- Please complete as accurately as possible.
- Click on save and continue



STUDENT SIGNATURE FORMS: MUST SIGN FULL NAME

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NOTE:

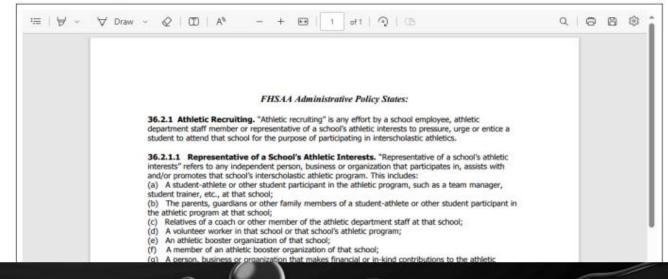
IF STUDENT HAS THE SAME NAME AS PARENT SIGNING THE FORMS, DIFFERENTIANTION MUST BE MADE.

FOR EXAMPLE:
JOHN DOE, AND JOHN DOE
JR.
OR
JOHN C DOE, AND JOHN S.
DOE



Student Signature Forms

FHSAA Policy 36 on Recruiting @



PARENT SIGNATURE FORMS: MUST SIGN FULL NAME



NOTE:

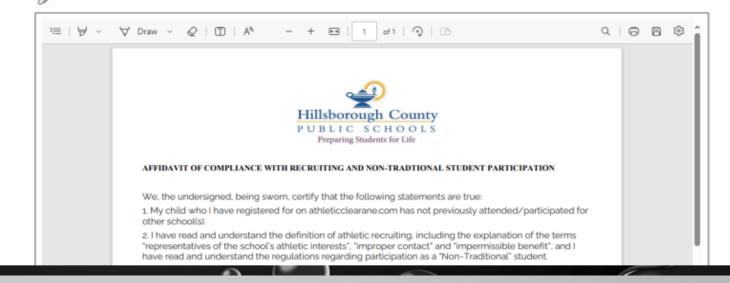
IF STUDENT HAS THE SAME NAME AS PARENT SIGNING THE FORMS, DIFFERENTIANTION MUST BE MADE.

FOR EXAMPLE:
JOHN DOE, AND JOHN DOE
JR.
OR
JOHN C DOE, AND JOHN S.
DOE



Parent Signature Forms

Affidavit of Compliance with Recruiting and Non-Traditional Student Participation



IMPORTANT! READ HOW TO UPLOAD FILES:

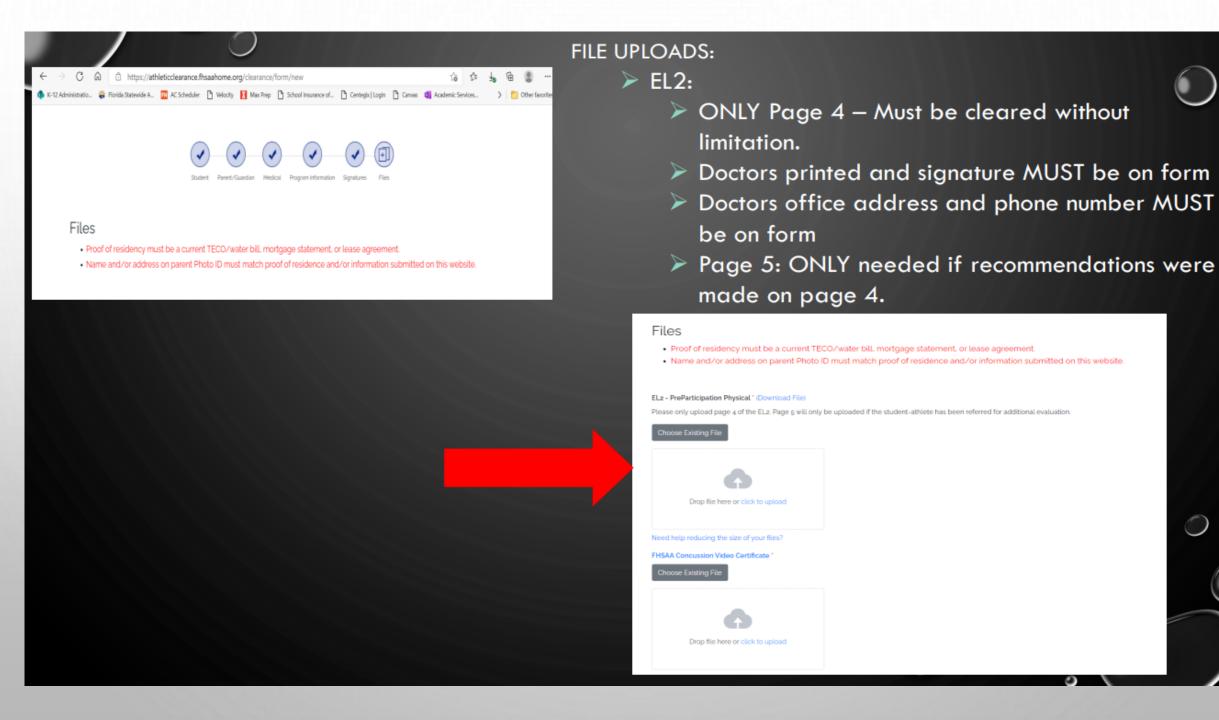
OPTION 1: USING PDF FILES TO UPLOAD

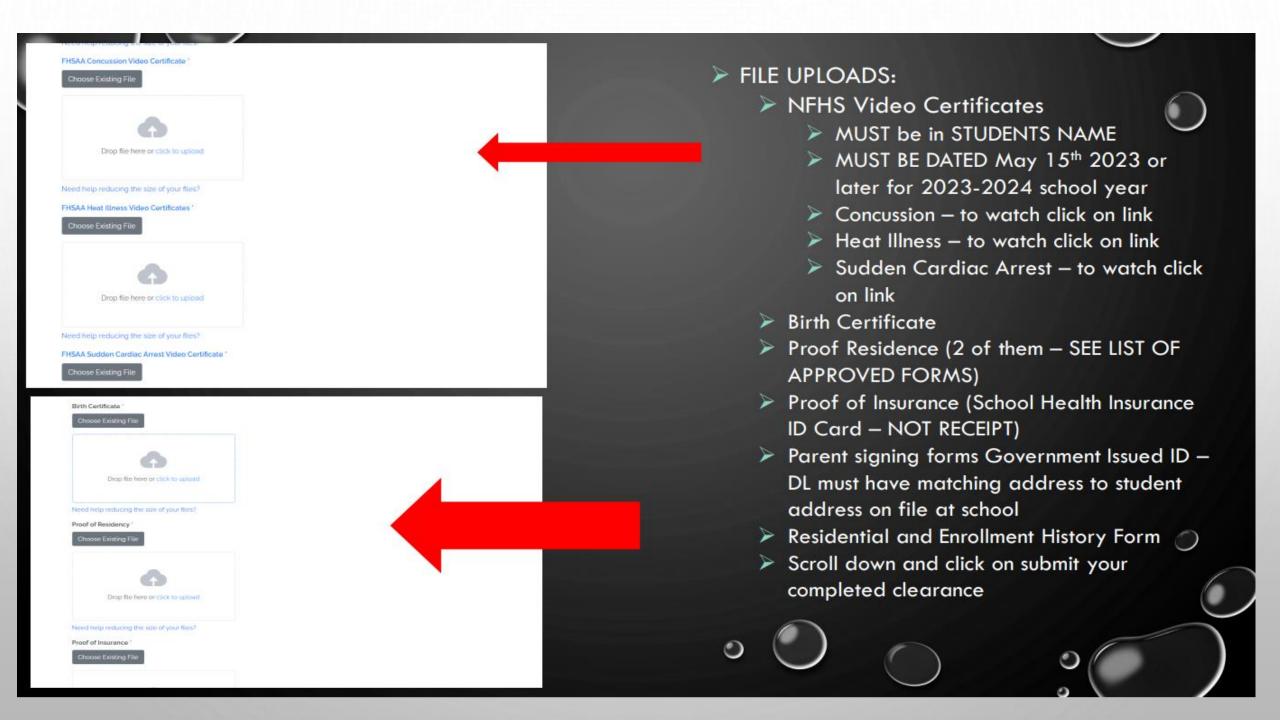
- Click on choose existing files
- Upload files in appropriate places.
- Scroll down to the bottom of the page and click on Save and Continue.
- If you have uploaded all required forms

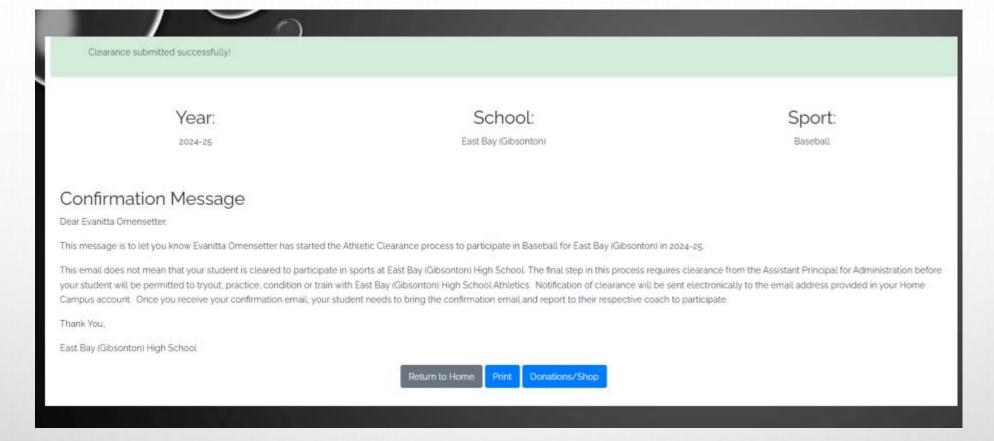
 you will receive a confirmation screen
 after you click on save and continue and
 a status of pending.
- If you are missing any uploads you will get an in processing status. If you get this screen – you are not done and I cannot see any of your documents.

OPTION 2: USING PICTURES to UPLOAD:

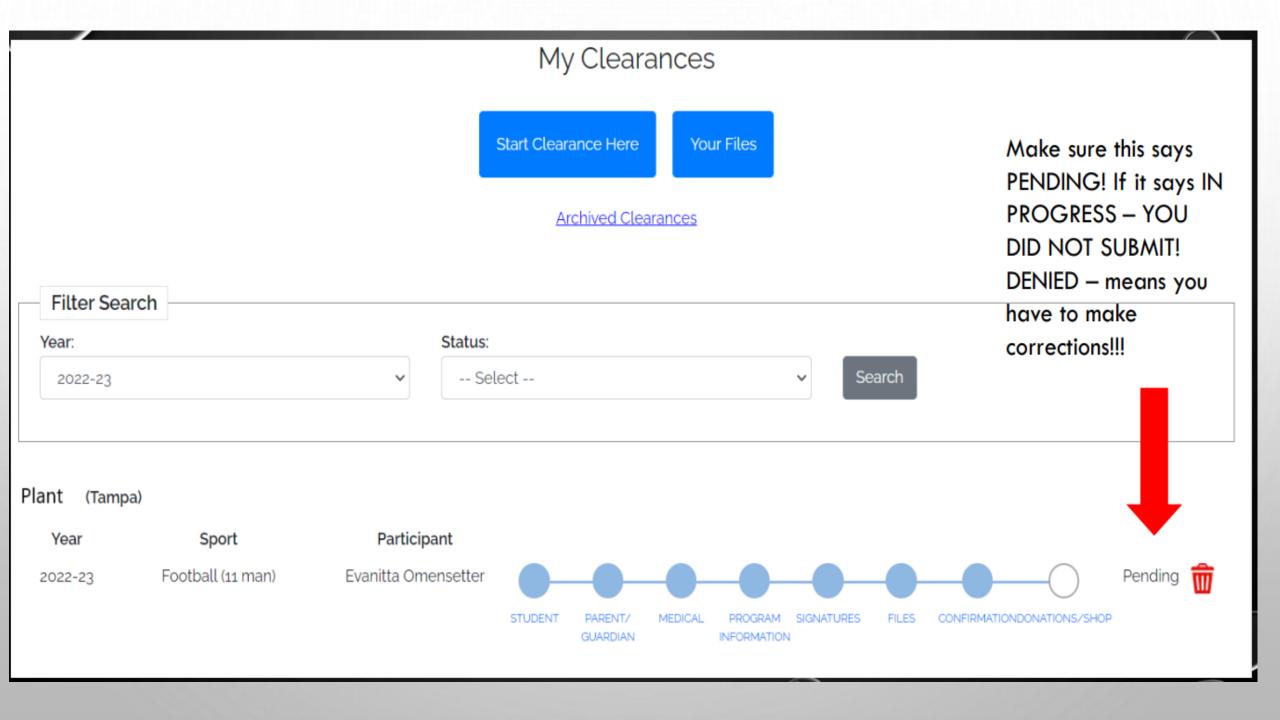
- Click on browse
- This will give you an option to take a picture
- Click on Take a picture
- Take a CLEAR PICTURE DON'T CUT OFF THE EDGES OF THE PAGE. (Don't worry about the size)
- Click on Use picture.
- Do this for each document that you need to upload.
- Scroll down to the bottom of the page and click on Save and Continue.
- You will get a confirmation screen and a status that says pending.
- If you are missing any uploads you will get an in processing status. If you get this screen you are not done and I cannot see any of your documents.







Confirmation ONLY – this does not mean that you are CLEARED. Be Patient. Clearances are done in order of sport season and in the order they are received. DO NOT email Mr. Scurry.



IT CAN TAKE UP TO 15 DAYS TO BE CLEARED. PLEASE BE PATIENT AND DO NOT WAIT UNTIL THE LAST MINUTE. TECHNICAL ISSUES - SHOULD BE DIRECTED TO ATHLETIC CLEARANCE — CLICK ON THE HELP TAB AND SUBMIT A TICKET.

IF YOU HAVE ANY QUESTIONS — PLEASE EMAIL MR. SCURRY @ HENRY.SCURRY@HCPS.NET OR STUDENTS SHOULD SEE MR. SCURRY OUTSIDE OF CLASS TIME.

